Building Control Authority:

Leitrim County Council
Building Control Section
Fire Brigade HQ
Priests Lane
Carrick-on-Shannon
County Leitrim

Application is hereby made under Part IIIA of the Building Control Regulations 1997 to 2009 for a Regularisation Certificate in respect of the works or building to which the accompanying drawings apply.

1. APPLICANT: Owner / Leaseholder (delete as appropriate)

FULL NAME: __________________________________________

ADDRESS: ____________________________________________

SIGNATURE: __________________________________________

TELEPHONE NO: _______________________________________

DATE: ________________________________________________

Owner of works or building (if different to above):

NAME: ________________________________________________

ADDRESS: ____________________________________________

2. Location of works or building:

________________________________________________________________________

3. Classification of works or building

Construction of new building - YES NO

Material alteration- YES NO

Material change of use- YES NO

Extension to a building- YES NO
4. Description of works or building: __________________________________________

5. Where a change of use applies:
   (a) Existing use ________________________________________________________
   (b) New use ____________________________________________________________

6. Works involving the construction of a new building, or a building the material use of which is being changed—
   (a) Number of basement storeys
       ______________________
   (b) Number of storeys above ground level
       ______________________
   (c) Height of top floor above ground level
       ____________ (metres)
   (d) Floor area of building
       ___________ (sq. metres)
   (e) Total area of ground floor
       ___________ (sq. metres)

7. Works involving an extension or the material alteration of a building:
   Floor area of extension
       ___________ (sq. metres)
   Floor area of material alteration
       ___________ (sq. metres)

8. Planning Permission for the works or building in question:
   Date Planning Permission was granted: ____________________________
   Planning Reference No: __________________________________________

9. Date construction started: __________________________
   Is construction of the building completed?: YES  NO
   Date of completion: __________________________
   Is the building occupied or operational?: YES  NO
   Is the building still under construction?: 25%  50%  75%
   Have any modifications to the original design been made during construction?: YES  NO
   If yes, was planning permission sought (if necessary) for the modifications?: YES  NO

10. Amount of Fee (accompanying this application) € __________________________