



LEITRIM COUNTY COUNCIL – FIRE DEPARTMENT
PROGRAMME OF ACTIVITIES FOR NATIONAL FIRE SAFETY WEEK 2016
MONDAY 03rd OCTOBER – SATURDAY 8th OCTOBER 2016



Date	Activity	Location / Venue	Person(s) responsible	Time
	Prepare press release for issue to local media and for LCC website and other social media channels	HQ	CFO+ S Flynn	
	Update LCC website with details of National Fire Safety Week (NFSW) events in Leitrim and create links to National websites and national social media channels		CFO+S Flynn	
Monday 3rd October	Launch of National Fire Safety Week 2016	Dublin	CFO	
	Photo in Aras to launch Fire safety Week in Leitrim	Aras an Chontae, Carrick-on-Shannon	DoS	
	Erect Fire Safety Stand with leaflets available	Aras an Chontae, Carrick-on-Shannon	Station Officer	
	Primary Schools Programme visit	Scoil na Maidne Mhuire NS, Carrick-on-Shannon	F/F N. Laird	9.30am
	Update LCC website and social media channels with relevant content		CFO+S Flynn	
Tuesday 4th October	Primary Schools Programme visit	Scoil na Maidne Mhuire NS, Carrick-on-Shannon	F/F N. Laird	9.30am
	Primary Schools Programme visit	Aughavas NS	SO D Gordon	10am
	Primary Schools Programme visit	St. Clares NS	F/F B. McGrath	11am
	Primary Schools Programme visit	Gortlettragh NS	SO D Gordon	1pm
	Update LCC website and social media channels with relevant content		CFO+S Flynn	
Wed 5th October	Primary Schools Programme visit	Aughawillan NS	F/F J Galligan	9am
	Primary Schools Programme visit	Leitrim village NS	F/F N. Laird	9.30am
	Primary Schools Programme visit	Kiltyclogher NS	F/F B. McGrath	12.30pm
	Primary Schools Programme visit	Ballinamore Boys NS	F/F J Galligan	12.30pm
	Talk to Active Age Group - Kiltyclogher Feel Good Club	Heritage Centre, Kiltyclogher	F/F B. McGrath	2.30pm
	Update LCC website and social media channels with relevant content		CFO+S Flynn	
Thursday 6th October	Talk to Active Age Group	Ballagh Centre, Rossinver	F/F B. McGrath	11am
	Update LCC website and social media channels with NFSW events in Leitrim		CFO+S Flynn	
Friday 7th October	Primary Schools Programme visit	Drumcong NS	F/F C. Gilhooly	10am
	Primary Schools Programme visit	Drumshanbo NS	F/F C. Gilhooly	1pm
	Update LCC website and social media channels with NFSW events in Leitrim		CFO+S Flynn	
Saturday 8th October	Chip Pan demonstration -	Fire station, Carrick-on-Shannon	Station Officer	12 noon
	Distribution of Fire Safety literature and smoke alarm testers by firefighters in town centres	Carrick-on-Shannon, Ballinamore, Drumshanbo, Manorhamilton, Mohill	Station Officer	2-4pm