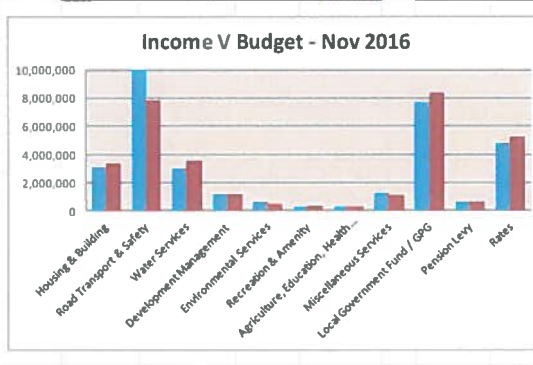
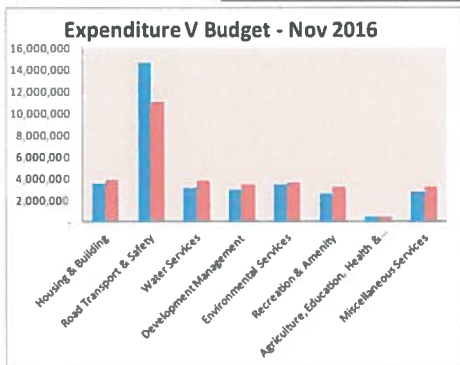


Monthly Management Report (for the period 1st January, 2016 to 30th November, 2016) prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014.

Finance & Water Services Directorate

November 2016 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY November 2016 - FIGURES)

	EXPENDITURE				INCOME				NET	
	Expenditure €	Adopted Full Year Budget €	% Budget Spent	Budget Remaining €	Income €	Adopted Full year Budget €	% Budget Raised	Budget outstanding €	Actual Overall Surplus/(Deficit) €	Fav/(Unfav) €
A Housing & Building	3,457,205	3,814,105	91%	356,900	3,068,519	3,347,747	92%	279,228	(388,686)	77,672
B Road Transport & Safety	14,551,687	10,976,359	133%	(3,575,328)	10,392,905	7,832,186	133%	(2,560,719)	(4,158,782)	(1,014,609)
C Water Services	3,055,347	3,703,448	83%	648,101	2,971,408	3,564,213	83%	592,805	(83,939)	55,296
D Development Management	2,836,157	3,395,267	84%	559,110	1,165,470	1,152,938	101%	(12,532)	(1,670,687)	571,642
E Environmental Services	3,377,872	3,596,984	94%	219,112	596,310	467,320	128%	(128,990)	(2,781,562)	348,102
F Recreation & Amenity	2,505,336	3,162,891	79%	657,555	236,407	297,500	79%	61,093	(2,268,929)	596,462
G Agriculture, Education, Health & Welfare	389,055	425,522	91%	36,467	250,244	264,502	95%	14,258	(138,811)	22,209
H Miscellaneous Services	2,676,808	3,124,950	86%	448,142	1,193,223	1,073,837	111%	(119,386)	(1,483,585)	567,528
LG Local Government Fund / GPG			0%	0	7,673,104	8,370,659	92%	697,555	7,673,104	(697,555)
PL Pension Levy			0%	0	576,716	623,805	92%	47,089	576,716	(47,089)
RA Rates			0%	0	4,758,804	5,204,820	91%	446,016	4,758,804	(446,016)
	€32,849,467	€32,199,526	102%	(€649,941)	€32,883,110	€32,199,527	102%	(€683,583)	33,843	33,642



MAIN POINTS AS AT END OF November 2016

- Environmental Income ahead of Target due to Recoupment of regional waste enforcement costs.
- Water Expenditure in line with Income from Irish Water.
- Miscellaneous Income ahead of Target due to higher than budgeted NPPR Receipts.

November 2016- Recourse to Overdraft

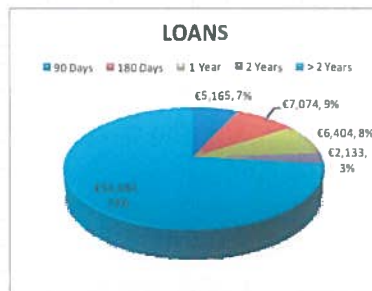
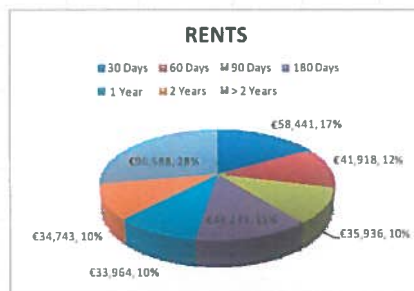
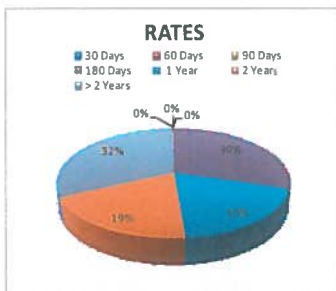
No. of Days in Overdraft during October 2016

Interest Incurred

November 2016 - Collection Rates

	€			%			COMMENTARY
	Nov-16	Nov-15	FY 2015	Nov-16	Nov-15	FY 2015	
Housing Rents	1,861,867	1,714,373	1,878,709	84%	86%	86%	Collections up on 2015 in line with increased rents Collection down on 2015 Collections down on 2015 in line with reduced installments
Commercial Rates	3,928,683	4,001,916	4,226,300	71%	71%	79%	
Housing Loans	154,230	168,085	181,651	64%	59%	65%	

November 2016 - Aged Debt Analysis



	30 Days	60 Days	90 Days	180 Days	1 Year	2 Years	> 2 Years
RATES	€0	€0	€0	€1,019,325	€648,183	€561,741	€1,093,796
RENTS	€58,441	€41,918	€35,936	€46,235	€33,964	€34,743	€96,588
LOANS	€2,405	€5,405	€5,165	€7,074	€5,404	€2,133	€56,684

Water Services

Operations Update

Maximo:- Asset Management

- The month of October saw 80 issues raised on Maximo, IW Asset Management System.
- 74 related to water and 6 related to waste water.
- There were 24 Bursts / Leaks detected and repaired.

Water Conservation:

UFW in this county is 49.8% - (new audit completed)

The following are DMA's which require urgent targeted leak detection and repair:

DMA Name	DMA Code	Total Nett Inflow m3/day	AFW Total m3/day	UFW Total m3/day	Percentage UFW %
Carrick on Shannon Town	1700_TEMP_005	1956.30	798.533	1157.76	59.181
Corraleehan Scheme	1700_TEMP_010	316.505	80.065	236.440	74.703
Dromahair PWS	2700MA045	694.737	233.69	461.047	66.363
Glenade WTP to Fertagh Res	1700MA007	229.900	56.151	173.749	75.576
Gowel to Kilnagross	1700MA003	244.2	44.406	199.764	81.814
Leckaun & Fivemilebourne	2700MA010	252.000	86.407	165.593	65.712
Manorhamilton PWS	1700MA005	1108.000	731.462	376.538	33.984
Mt. Campbell to Jamestown	1700MA058	221.000	61.141	159.859	72.334
Point X to Drumkeeran	1700MA046	53.500	3.551	49.949	93.363
Point X to Manorhamilton	1700MA001	126.100	32.494	93.606	74.232
School Road Black Road	1700_TEMP_007	101.000	11.404	89.596	88.709
Toomans to Gortfadda	1700MA022	494.800	144.600	350.200	70.776

Capital Update:

North Leitrim Regional Water supply Scheme (Project No. 1000390)

The contractor EPS has taken possession of the site at Moneyduff WTP and work commenced on 26th October 2016. The shadowing period of 30 days ended on the 25th November 2016. LCC staff have vacated the site for offices at the roads office in Dromahaire.

The Contractor now has full control and responsibility for the interim operation of the existing WTP during the 1 year Design Build phase. Following this the contractor will operate the new extended plant for a further 1 year Operate / commissioning phase. The Contract sum is €3.84 million.

Extension of Supply to Rossinver and Kiltyclogher (Project No 10014315)

Ward and Burke Construction Ltd appointed and works commenced on site on 20th June 2016. Work on the Kiltyclogher 6.5Km rising main and the new pumping station at Coolodonnell is substantially completed.

The rising main and Pumps and controls etc have all been tested, super chlorinated and are ready to be put into service. The contractor has sampled the water being delivered to Killea reservoir and results are clear. It is now proposed to commence pumping to Killea Reservoir on 7th-8th Dec 2016.

Following extensive scouring of the networks in Kiltyclogher we will commence sampling and testing with the HSE circa 8th / 9th December 2016. Following a series of compliant results the Boil Water Notice will be lifted with the approval of the HSE circa 14-15th Dec 2016. The works on the new distribution main to Rossinver (4.5Km) has commenced and is approx 85% completed. Testing of the new distribution line is ongoing and some work on connections and installation of pressure reducing valves etc. is outstanding. 90% of the permanent road reinstatement is completed.

Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734

& Mohill Wastewater Treatment Plant Upgrade Project No 10000735

Irish Water has re-tendered this project with a closing date for receipt of Tenders extended to the 11th January 2017. Site inspections by contractors tendering took place on 9th November 2016. We are currently dealing with tender Clarifications. The appointment of a contractor should be possible before the end of February 2017 with commencement of the works on site now likely to be March /April 2017.

The all in cost of this project will exceed €3.0 million.

Minor Capital Works

The total cost of all Projects Approved to date is Estimated in excess of €2.5million

- **Energy Efficiency Programme** – Carrick on Shannon Water Treatment Plant is selected as a pilot project to examine the energy usage and efficiency at this facility. Mr. W. Moynihan is PM in Irish Water and J.B. Barrys Consulting Engineers has been engaged as ER on this project. An initial site meeting has been held and a data gathering exercise has to be completed by LCC to inform the issues.
- **Process Optimisation and Control Programme**
(Level sensors and SCADA telemetry at 10 No. drinking water reservoir sites)
Ryan Hanley consulting engineers have been appointed and the scope of the works has been extended to include other items required at these sites.
Ryan Hanley Consulting Engineers has now produced Draft contract documents for procurement by Irish Water of a contractor to undertake these works. Hopefully IW will go to tender on this project in the next couple of months.
- **DMA Programme** –
(Upgrade and complete the District metering structure on the networks in Co. Leitrim) This project is progressing well and is on Programme for substantial completion in December 2016. Slight delays with ESB connections etc means that commissioning will extend into January 2017.
Contract cost €518,000.
- **Killenna Watermain** - replacement of 2km of old cast iron watermains.
Tender Documents were issued to the market on 20th October 2016 with the closing date for tenders the 2nd December 2016. The CaPO will undertake tender evaluation of submissions and we will make a recommendation to IW to appoint the preferred bidder. Commencement likely on site February 2017.
Estimated cost = €150,000.
- **Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP Upgrades.**
- Nicholas O' Dwyers Consulting Engineers appointed to prepare contract documents.
- Irish Water has invited Tenders and Site visits have taken place. Closing date for tenders extended on request to 7th November 2016.

- CaPO together with the Consultants will undertake the Tender evaluation and make a recommendation to IW on the preferred bidder. IW will appoint the contractor we expect that works will commence here early in the new year.
Following Procurement of a contractor by Irish Water we expect that works will commence here early in the new year.
Estimate €270,000.
- **Inline UVT and Crypto Samplers.**
Coffey's Water Ltd. has been contracted to install inline UVT and Crypto monitors at two water treatment plants in Leitrim at Carrick on Shannon and Moneyduff as part of a larger regional project. Works at our two WTP's are completed. This contract also includes for a 12 month monitoring of raw and treated water at these plants.
- **Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000**
Tender documents prepared by CaPO were approved and issued to the market by Ervia with a closing date of receipt of tenders of 14th December 2016. CaPO will complete the tender evaluation and recommendation on preferred bidder before the end of the year with a view to IW appointing a contractor early in the new year with a possible commencement date in March 2017.
- **Cast Iron Mains Replacement, Bridge Street, Carrick-on Shannon**
Work on the replacement of the old cast iron water mains in Bridge Street Carrick on Shannon commenced on 27th September 2016.
The contractor appointed by Irish Water, Source Civil Ltd, has also been engaged to undertake work on surface water upgrade by our Roads Department.
Following some delays due to unforeseen circumstances the main pipeline works were all completed by week end Friday 25th November 2016. Completion of switch over of all connections and commissioning of the new main and decommissioning of the old main to be completed by 9th December 2016. Works now on course to meet this deadline.
The contract cost of circa €120,000.
- **Cast Iron Mains Replacement ,Ballinamore ,Mohill and Manorhamilton;**
Irish Water has now decided that these Minor Capital works will be procured by Shared Services from Minor Capital frameworks in the normal way and will not be attached as a variation to some existing Capital project as earlier proposed. It has now also been decided that the preliminary design and Contract documents for the procurement of these works will be prepared by us in CaPO. We will prepare these documents with a view to construction of these pipelines in the Spring / Summer 2017.
- **New Cover to the flash mixers and flocculators in Carrick on Shannon water treatment plant estimate €50,000.**
EPS appointed as contractor. Delays in November due to contractor error in manufacture of Steel frames. Work will resume in early December and will be substantially completed by the end of the month.
- A project to provide "Filter Run To Waste" at Carrick on Shannon has been approved by IW. EPS commenced on site on Monday 7th November. All of the mechanical fit out is completed. There is an issue with turbidity signals not available in Filter control panel and EPS / Aecom have been asked to propose a solution and cost and timeline for completion.

Other Projects recently approved under Minor Capital works

1. Kinlough / Tullaghan – Glenade water Treatment Plant
2. Filter Run to Waste required. Tender documents to be prepared by CaPO office for procurement of contractor by IW. Outstanding

3. Irish Water has approved an ANB for Minor Capital upgrade of **Drumsna WWTP** to provide for optimisation of the treatment process. The works require the construction of a balancing tank and level sensor and linked communications to main pumping station. The **estimated cost is €62,000**. Design and tender document is underway by CaPO and will be submitted to Irish Water for procurement in due course.

Economic Development, Planning, Environment and Transportation Directorate

ECONOMIC DEVELOPMENT & PLANNING:

Local Enterprise Office (LEO)

Training

The 2016 training is nearing completion and planning for 2017 training programme has commenced, invitations to tender will be sent out shortly.

Mentoring

There continues to be a strong demand for one to one mentoring.

Ireland's Best Young Entrepreneur

The Bootcamp took place from 11th-13th November and was attended by 13 of the 19 shortlisted. Feedback from the event was very good. The IBYE pitch day took place on 25th November and was attended by 13 participants. The County Final takes place on 1st December in the Landmark Hotel.

Networking

USEFE event took place in Croke Park on 3rd November and Local Enterprise Office shared stand with LEO's from Cavan, Roscommon and Longford.

The Big Breakfast took place on 24th November in Glasshouse Hotel, Sligo. The event offered a chance for the public to hear from 19 statutory bodies as well as guest speakers Brody Sweeney from Camille Thai and Michael Tunney from the Enterprise Europe Network. Local Enterprise Office shared a stand at the event with LEO's from Donegal and Sligo.

Regional Skills Forum Launch took place in IT Sligo on 25th November at which Local Enterprise Office shared a stand with Sligo LEO.

One to one meetings

The LEO staff continues to meet one to one with clients for advice and signposting to supports.

Competitive Funds Projects USEFE

Graduate Placement Programme: Companies from the four counties expressed an interest in receiving a graduate and interested graduates submitted an application form. The matching process will take place before Christmas. The programme itself will be launched on 1st December at 5pm in The Hive. The event will also provide an opportunity for local businesses to talk to training providers and agencies including IT Sligo, IT Athlone, Department of Social Protection and Regional Skill Forum.

Creative Connections Programme: Tendering took place for the audit and training elements of the programme and the contract was awarded to The Leitrim Design House. The work will begin shortly.

Student Enterprise Programme

School visits have commenced for the Student Enterprise Programme 2016/2017.

Taste Leitrim

A tender to develop a Food Strategy for Co. Leitrim was awarded to Momentum Consulting and work is continuing on same.

Other

Additional funding was made available to Local Enterprise Office in November for promotional purposes and a radio, social media and newspaper advertising campaign is currently running.

Economic Development

Local Economic Development Committee and Rural Development Programme

The LCDC met on November 30th and agreed changes to closing dates on some of the LEADER calls. The LCDC also received a presentation on the 2016 SICAP programme and were given the feedback from Pobal's evaluation of the targets and progress.

Town and Village Scheme

Funding of €380,000 was approved for 8 Town and Village projects. Significant work has been completed on the Carrick on Shannon application during November in order to have infrastructure in place for Christmas Village which was a key element of the application.

Purple Flag

Discussion took place with ATCM co-ordinator in relation to hosting of 2017 International Awards. These will take place on February 8th in Carrick on Shannon.

Renewable Energy

SECURE project

Presentation on progress given to SECURE International partners in Donegal on Nov 8th and attended launch conference on November 9th.

Community Survey finalised along with project partners.

Budget estimates for May – November reviewed with Team Leader.

District Heating System

Information was sought from local businesses on their fuel usage to feed into Feasibility study.

Renewable Energy meeting set up for Dec 12th.

Carrick on Shannon Christmas Festival

A number of informal meetings have been held with the four other people involved in the roll-out of the Christmas Festival and Cook-off. This has included the following:

- Providing an on-going dialogue on what is required on procurement for different aspects of the Town and Village funding and arranging initial payments:
- Helping to organise Christmas Cook-Off event as a showcase of local restaurants and food and fundraiser;
- Assisting with marketing opportunities and events as part of the festival.

Northern Periphery and Arctic (NPA) Application for Empowering Female Entrepreneurship and Competitiveness

This involved completing Leitrim County Council element of NPA application with lead partner Kareila University of applied Sciences in Finland, Westbic, Stukurum in Sweden, UIT the Arctic University of Norway, Innovation Center Iceland along with a number of associate partners. The project objectives are as follows:

1. Support systems for regional and transnational networking of female entrepreneurs by:
 - a. Regional and transnational networking to open global markets and motivate women for self-employment by sharing of best practices and peer-to-peer business support.
2. Improvement of entrepreneurial business environment in the regions by:
 - a. capacity building of women entrepreneurs & leaders/managers;
 - b. peer-to-peer support;
 - c. introduction to versatile business models; and
 - d. up-skilling in digital business tools and strategies

3. Encouragement for self-employment in rural regions by:
 - a. motivating women in NPA region for self-employment,
 - b. development of existing businesses;
 - c. Access to global market by transnational networking and digital tools.
 - d. Student, indigenous and immigrant women are a special target.

Outputs:

- 60 enterprises supported across the NPA region through transnational networking
- Digital handbook developed
- Peer to peer support programme
- Transnational competitive tool developed online

If successful, LCC will be the lead on improving the entrepreneurial ecosystem WP.

USEFE

- Invest 4 Success, a free jobs and investment expo, took place in Croke Park on the 3rd of Nov. The event consisted of 53 exhibitor stands and 17 speakers. 280 people registered between Eventbrite and on the day registrations. There were also a number of other people who attended but did not register on the day.
- PR and marketing consultants were provided with information on an ongoing basis to ensure the event was pitched to the target market.
- A USEFE Operational Group meeting took place on the 14th of November 2016 in The Hive, Carrick On Shannon.
- The Laktive Tourism project claim was prepared.

Tourism Development

The following actions have been undertaken throughout November 2016 facilitating the continued promotion of the tourism offering in the county:

1. Completed and submitted an angling application for infrastructure, promotion and capacity building for the Ballinamore/Carrigallen area through the REDZ programme
2. Designed and produced a ezine focusing on accommodation in and accessibility to Leitrim, The ezine was circulated to a large tour operator database with the call to action to enjoyleitrim.com
3. Exhibited at the invest4success event at Croke Park in Dublin.
4. Updates were carried out on the new Leitrim Tourism Website including the inclusion of an 'Angling in Leitrim' ebook
5. The Closing Ceremony for Centenary Programme Leitrim 2016 took place at St George's Visitor Centre in Carrick on Shannon. Representatives from each of the 33 events that took place in the county were invited to attend the event where they were presented with a certificate to mark their participation in the Leitrim Centenary Programme for 2016. Certificates were presented by Centenary Committee Chairman Cllr Paddy O'Rourke.
6. SAINT continue work on the Pilot case study for the SAINT project
7. Centenary/Festival & Events Grants - Administrated the Centenary and Grants Claims

Development Management

Unfinished Housing Developments / Taking in Charge

- Works are continuing within 9 estates across the county which obtained funding under the National Taking in Charge Initiative and also in relation to a research project on development bonds. These works are due to be completed before year end which would allow these estates to be advertised for taking in charge in the New Year.
- Works are also been undertaken in other developments where the Council retains cash deposits and is expected that these estates will also have commenced the formal taking in charge process by year end.

Pre Planning

- The pre planning clinics continued during the month of November. The Clinic System operates on an appointment basis with the relevant Area Planner each Wednesday morning. 6 no. new pre planning consultations took place during November in addition to a number of other inquiries which are dealt with through e-mail and phone.

Development Management

- 14 no. valid planning applications were received in November of which 2 related to commercial developments. One of these applications seeks to create a new visitor experience at The Shed Distillery, Drumshanbo. 3 of the applications lodged seek retention of planning permission and 2 of the applications seek extension of duration of planning permission. A further 2 no. applications were deemed invalid.
- 13 final decisions on planning applications were made during November, all of which were granted planning permission (10 no. relating to applications for permission, 2 applications seeking to extend the duration of their respective planning permissions and 1 application seeking retention of planning permission. A request for further information issued with respect to a further 6 no. applications, 2 no. of which all sought planning permission and 4 no. of which sought permission to retain.

Forward Planning

- Work is continuing with regard to the Manorhamilton Land Use Strategy which was a specific action arising from "To the Waters and the Wild" REDZ Strategy.
- A presentation was given to the Management Team on the implementation of the Vacant Site Levy in County Leitrim. A further and more detailed presentation will be presented to the Strategic Policy Committee in early December. It is expected that a draft Variation to the County Development Plan 2015-2021 will be prepared early in the New Year subject.
- Work has also commenced on the 2 Year Progress Report for implementing the objectives of the County Development Plan 2015-2021.

Heritage

- 2 editions of the Leitrim County Council newsletter (Heritage Matters) were published during November. The newsletter advertised the closing date (November 18th) for applications to the GLAS Traditional Farm Buildings Grant Scheme and details of the Book of Fenagh featured on Nationwide. In addition, the newsletter notified interested stakeholders of various events being held over the coming weeks.

Development Contributions Scheme

- The Development Contributions Scheme 2016-2019 was adopted at the November bi-monthly meeting.

ENVIRONMENT:

National Inspection Program (DWWTS) – The Council are inspecting 28 No DWWTS in 2016 and these inspections will take place during the summer months. We will be selecting these sites based on EPA Risk based methodology mapping across the Country. These DWWTS inspections have now all been completed. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works have been completed and re-inspections are requested.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2016 RMCEI Plan. The 2016 RMCEI Plan was submitted to EPA in January 2016.

CFRAMs – OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area.

The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim on in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Ireland's obligations under the 2007 EU Floods Directive, in accordance with the European Communities "Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November 2015 to Wednesday 23rd December 2015 inclusive and were available at all Local Authority offices for viewing.

A Stakeholder Workshop took place with OPW/Jacobs Engineering in Athlone on Wednesday 25th May 2016 on Preliminary Options report Stage.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 and 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016.

The OPW/Consultants arranged Public Consultation days on FRMP as follows:

- **Shannon CFRAM**

Lead Authority: OPW

Consultants: Jacobs Consulting Engineers

Location: Carrick on Shannon – County Buildings

AFA Towns: Carrick on Shannon, Drumshanbo, Leitrim Village, Mohill, and Dromod

Date: Tuesday 6th September 2016

Time: 2:00 pm – 7:30pm

- **Western CFRAM**

Lead Authority: OPW

Consultants: JBA Consulting Engineers

Location: Bee Park Resource Centre, Manorhamilton, Co. Leitrim

AFA Towns: Manorhamilton

Date: Wednesday 7th September 2016

Time: 3:00 pm – 8:00pm

The North Western – Neagh Bann CFRAM Draft Flood Risk Management Plan was on public Display from Friday 19th of August to Friday 28th October 2016 with submissions to be lodged with OPW by 5.30pm Friday 28th October 2016.

The Western CFRAM Draft Flood Risk Management Plan was on public Display from Tuesday 13th of September to Tuesday 22nd November 2016 with submissions to be lodged with OPW by 5.30pm Tuesday 22nd November 2016.

The OPW/Consultants made a presentation to the elected members of the Council on Monday 5th September 2016 on the Draft Flood Risk Management Plans. This was followed where the OPW/Consultants had a public Consultation day in County Buildings on Tuesday 6th September 2016 where the Public were encouraged to make submissions on the Draft FRMP and have their say.

Further details on the Draft Flood Risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website: www.opw.ie/Floodplans

ENERGY:

Leitrim County Council in conjunction with our Energy Consultants Retrofit Energy Ireland Ltd (REIL) lodged a Better Energy Communities 2016 Application on Friday 26th February 2016 with Sustainable Energy Authority Ireland (SEAI). Works involved scoping a further project application for the 2016 SEAI Better Energy Communities Grant program with particular emphasis on the community facilities within Manorhamilton town and Carrick-on-Shannon town. Energy Surveys by REIL Specialist Energy Retrofit Ireland (Energy Consultant) were carried out on selected properties to meet SEAI requirements in Manorhamilton and Carrick-on-Shannon for proposed application to SEAI for funding. SEAI evaluated all applications within the Country.

SEAI announced on the 9th June 2016 that Leitrim County Council and its Beneficiaries would be awarded a **Grant of €691,903.78 total Eligible Costs** with Maximum Grant amount of €283,964.33 for this SEAI Project.

All works are now completed on this Project which included as follows:

- 43 no Local Authority Houses
- 3 no Private houses
- Bee Park Community Centre – Manorhamilton
- St Clares National School Manorhamilton
- Drumboylan National School.

The majority of works have been inspected and have passed.

Although the timeline was short and challenging, works were completed by the deadline date of 14th October 2016. Funding is currently been recouped from SEAI for this Project subject to their audit inspections.

ROADS:

- Area Road Works Programme finished at the end of November. Some schemes to be completed in December.
- N16 Drummahon Realignment Scheme – Part 8 Approval obtained at November Council meeting.
- N4 Embankment Failure at Carrick on Shannon – Works under way.
- N16 Cornacloy Sradrine Phase II – Works ongoing. Estimated completion date March 2017.
- Works at N4/R201 Junction at Masonite to be completed in December.
- Works at Edentiny junction to be completed in December.

Rural Water Programme:

All group schemes that have been approved for funding are progressing matters currently. The following are the schemes involved:

Environmental and Public Health Compliance - Cornashamsogue GWS

Enhancement of Schemes - Works on the following schemes are currently underway: Antfield GWS, Drumaleague GWS, Drumkeelan GWS, , Mohercregg GWS and Tarmon GWS and expenditure claims have been submitted to the Department for the enhancement works that have progressed to the end of November.

Discussions are ongoing with Kilmaddaroe GWS and Lismoyle/Coolcrieve GWS and it is hoped that works will commence soon.

Pullboy GWS is now been finalized having been carried as a commitment from 2015 programme.

Progress continues to be made with the Hartley Cartown Sewerage Schemes and recent site meetings have been held with the group and Leitrim County Council in order to progress matters.

Housing and Community, Corporate Services, Culture and Emergency Services Directorate

HOUSING:

Housing Capital

November 2016 - Housing Capital & Improvement Works Programme 2016

Energy Efficiency Works

Leitrim County Council has proactively sought to improve the Council's Social Housing Stock by securing funding from the Department under the Energy Efficiency Programme in addition to providing a level of match funding from the Council's own financial resources. The Programme has been particularly beneficial to upgrade older social housing stock. Following requests for proposals from the Department in March, the Council has made a submission to upgrade 153 units under Phase 1 energy efficiency works and 27 potential units for Phase II upgrade works at an estimated cost of €390,000 approx. The Council has received approval to progress with phase 1 works up to a total

cost of €198,800; no allocation was received for phase 2 works. A Contractor has been procured under National Frameworks and the Council is now in the process of appointing this Contractor to undertake upgrades to the 153 units.

These will complete the energy upgrade works on all Leitrim County Council housing stock requiring Phase 1 energy works. The remaining 27 for phase 2 (External insulation) will be proposed for funding in 2017.

Sustainable Energy Authority of Ireland (SEAI) Better Energy Communities Area Based Scheme

A submission for grant aid was lodged under the SEAI Better Energy Communities Scheme for an extensive energy retrofitting project on 43 Council housing stocks in Manorhamilton and Carrick on Shannon during 2016. The submission also included for energy retrofitting to a further 4 Private houses consisting of Fuel poor and non-Fuel poor homes, a further 10 no Private homes which will be done in conjunction with the LEO office and a Credit Union Initiative Scheme and also 3 no Community beneficiaries projects consisting of a Community Centre and two number schools.

SEAI announced on the 9th June 2016 that Leitrim County Council and its Beneficiaries would be awarded a grant of €283,964.33 towards eligible costs of €691,903.78 total with under this SEAI Project.

Contractors were appointed to undertake this energy retrofitting works across a total of 7 contracts; all works and payments were complete and grants drawn down in advance of the deadline of 14th October 2016.

Voids

The Council made a comprehensive submission in February for maximum funding to continue the refurbishment programme of 32 housing units requiring significant remedial works including 3 dwellings classed as derelict.

In June 2016 the Council received confirmation from the Department of an allocation of €531,700 towards works on 29 void units. Works are progressing on the 29 houses under a number of different contracts with Contractors procured through eTenders and under National Frameworks. These works are progressing well with approximately 21 of the units complete and the remaining substantially complete.

In July the Council received confirmation from the Department of an allocation of €130,000 towards works on 3 derelict units. Tender Documentation was prepared by Housing Department and was advertised on eTenders, contractor is currently on site completing this project.

Also in July the Council made a submission to the Department to include an additional 7 no. houses in the 2016 Voids Programme and an additional 1 no. house in the Derelict Scheme 2016. Approval was received for the additional derelict house with an allocation of €40,000. This derelict house will be complete by extending the contract of the contractor already undertaking the works on the 3 derelict houses.

Approval was been received for these additional 7 Voids; Tender Documentation for these works was prepared by the Housing Department and advertised on eTenders, a contract is about to be awarded to undertake these works.

In September the Council made a further submission to the Department to include an additional 4 no. houses in the 2016 Voids Programme. Approval for these additional 4 houses has been received, Tender Documentation was prepared by the Housing Department and the works will be complete by extending the contract of the contractors currently appointed to existing Voids Contracts

In October the Council made a further submission to the Department to include an additional 8 no. houses in the 2016 Voids Programme. Approval for these additional 8 houses has been received from the Department.

When complete these works will return 52 units back to productive use, in what will be the most comprehensive void refurbishment in any one year therefore significantly reducing the Councils vacant properties requiring extensive repair and refurbishment works.

Disability Works in Council Houses

An Adaptation Works (Disability related) scheme for Council housing stock will continue to be funded by the Department in 2016 to facilitate the Local Authority in carrying out adaptation works for tenants to address mobility problems, primarily associated with medical need and disability related. The works will render the dwelling more suitable to the particular needs of the Tenant, with typical works including, depending on the individual circumstances, installation of level access shower, installation of rails in bathrooms, installation of ramp access to front/back doors, installation of oil heating systems or storage heating and associated works. The funding for these works is based on the provision of 90% funding by the Department with the remaining 10% to be funded by the Local Authority.

The Council made a submission in February following a call for suitable projects from the Department, identifying 17 suitable tenancies for proposed disability works costing an estimated €150,000.

In June the Council received confirmation of grant approval of €134,100 (90% funding) with €14,900 (10% from Council's own resources) totalling €149,000 to complete identified works. A contractor has been procured and is currently on site undertaking works at a number of these houses. The adaption works to the remaining 12 no. houses is also progressing.

In July tender documentations was complete by the Housing department for the extension of an existing house to provide accessibility for a tenant, this contract has been awarded, works are progressing with a completion date of the end of November.

All other works under this programme for 2016 will be minor in nature and will be completed by appointed contractor.

Acquisitions

3 no. family type houses were purchased in Carrick on Shannon in 2015. A building contractor was procured and is finalising works on these properties to return them to productive use. The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2015 – 2017, to date the Council has purchased / is engaged in purchasing 25 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2017.

Construction - Taobh Tire, Manorhamilton: This project to construct an additional 7 units of social housing has received Stage 2 approval from the Department and the Design Team can now proceed to Stage 3; detailed design and completion of tender documentation. A submission for Stage 3 approval was forwarded to the Department in early November 2016. Approved construction costs have now been set at close to €1 Million. Construction works are anticipated to commence on site by early 2017.

Capital Assistance Schemes

Two properties in Carrick-on-Shannon were acquired by North West Simon in late 2015 / early 2016 through a Capital Assistance Scheme funded by the Department through Leitrim County Council. These properties are currently going through refurbishment contracts to be tenant ready in Q4 2016.

A further approval was received in February 2016 for a project led by St. Vincent de Paul Ballinamore for demolition of derelict properties and site preparation in Canaboe Terrace, Ballinamore and the construction of two family type two storey dwellings on the site. In July this project received Stage 2 approval from the Department and the Design Team can now proceed to Stage 3; detailed design and completion of tender documentation. A submission for Stage

3 approval was forwarded to the Department in early November 2016. Construction costs of €276,486 were applied for and received along with an allowance of €5000 for local authority administration costs. Construction works are anticipated to commence in early 2017.

The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

Community:

Public Participation Network

- A total of 189 groups are registered with the PPN
- Training to implement a new management system was attended
- One linkage group meeting took place
- Two meetings of the secretariat took place.

Peace IV

- The Leitrim application was assessed by SEUPB and a letter issued stating that it had been approved subject to conditions. The nature of the conditions will not be known until a draft Letter of Offer is received. This will be followed by a meeting with SEUPB to clarify these and any other issues and to agree the approach to mobilization.
- SEUPB carried out a capacity check on Leitrim County Council. This is normal procedure when a grant is being made to an organisation.
- Groups were met with a view to developing capital projects under the Shared Spaces category within the plan.

Pride of Place

- Awards night was held in Belfast on Saturday 26 November.
- All three Leitrim entrants attended as part of a party of 21 people.
- Two of the three won awards with both Drumshanbo Community Council and Carrick on Shannon being named as runners up in their categories.
- Disappointingly, Rossinver did not receive an award.

Comhairle na nOg

- National Showcase took place in Croke Park on Thursday 24 November and was attended by 15 members of the Comhairle. Minister Zappone gave the keynote speech at the event, which was attended by 500 young people from all 31 Comhairli.
- A short video on homelessness that was completed with NUIG was shown at MD meetings in Carrick on Shannon and Ballinamore. It will be shown in Manorhamilton in January 2017.

Age Friendly

- All members of the Age Friendly Alliance have been requested to submit brief reports on activity that took place as part of the Leitrim Age Friendly plan 2014 – 2016. This will be drawn together to produce an overall report on the plan.

Leitrim Sports Partnership

North and South Club Forum Meetings

Leitrim Sports Partnership delivered the North and South Leitrim sports forum meetings for local sports clubs and community groups. The meetings were to discuss local issues affecting clubs, exploring potential club development initiatives for clubs, and ways the LSP can support the clubs going forward. We had 19 people from 9 clubs in North Leitrim and 17 participants from 10 clubs in South Leitrim forum meeting. The two meetings were hugely successful.

Total participants 36

LSP Sports Star Awards 2016

The purpose of the Leitrim Sports Star Awards is to acknowledge Individuals, Sports Clubs, Teams, Schools and Community Volunteers for their outstanding contributions and achievements to sport and recreation in Leitrim for

2016. On the night, we had 174 people that attended the awards night in Landmark Hotel and our guest of honour was Packie Bonner former Celtic and Ireland Soccer goalkeeper and legend.

Total Participants 174

Code of Ethics Workshops (Safe Guarding 1, & 3 Workshops)

Leitrim Sports Partnership held 1 safe guarding 1 workshop in Rossinver with 16 people attending, one safe guarding 2 workshop with 10 people attending in Carrick on Shannon and one Safe guarding 3 course in November in Carrick on Shannon with 10 participants involved from 8 different clubs.

Total participants 36

Ag Sugradh Le Cheile Workshop.

This programme is about parents and children playing together in tutor lead fun classroom activities and games during school hours or as after School programme. We held the following workshops in the County, Gaelscoile Cluainne N.S., with 24 parents and 43 children, and in Largy N.S. we had 5 parents and 11 children participating in the workshops.

Total Participants – 29 adults & 54 children.

Carrick on Shannon Active Age Dance programme

We delivered a 6 week active age social dancing programme for the Carrick on Shannon active age group with 24 older adults participating on the programme.

Total participants 24

Community Coaching Multi –Sport programme

We delivered our multi – sport schools programme in 6 primary schools with 222 children benefiting over the 6 weeks.

Total participants 222

Mohill Health Day

This was a health workshop for local people living in Mohill, where the local residents received information on mental, physical and social health and wellbeing and the local supports that are available for everybody in the local area.

Total participants 32

The Arts

Creative Frame- In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. A series of workshops and seminars have been organised.

Spark – Artist Tinka Bechert has begun work with Prior PLM Medical as part of the 2016 Spark Programme.

Festivals and Events – 9 Festivals from across the County have been granted funding under the 2016 scheme

Artists in Schools – 4 Artists and schools have commenced the 2016 Residencies and the initial facilitated planning meeting has taken place

Artist in the Community – 4 artists were selected to work with 4 community groups across 3 Municipal Districts.

Drumshanbo Artist Studios – Artist Kate Wilson and writer Gerry Boland are continuing their Residencies

Leitrim Equation 4 – The Leitrim Equation DVD has been successfully launched and is now being made available in retail outlets.

Youth Theatre- Autumn/winter term is in place for 5 existing Youth Theatre groups in Manorhamilton, Carrick on Shannon and Carrigallen with a new junior group in Manorhamilton.

Artist Bursary Scheme – A total of 46 applications were received totalling €72,849. Of these, 27 artists will be allocated funding.

Film –Tenders were invited from individuals and/or companies to develop and manage the initial phase of a new Film Development Programme for the Northwest region shared between Sligo, Leitrim and Roscommon Local Authorities

Library Service:

Event Programming

A busy programme of activities took place in all branches across the county during the month of November, including Reading Group meetings, Whist classes, I.T. classes, Astronomy Club meetings, lectures, Spanish language classes, craft activities and Comhrá Classes in Kinlough Library.

Highlights:

Leitrim 2016 Centenary Programme

- Lecture on Seán Mac Diarmada took place in Ballinamore Library.
- Lecture on Ireland in 1916 took place in Mohill Library.
- Leitrim 2016 Closing Ceremony- Leitrim County Library Service presented with an Ireland 2016 Certificate in recognition of its contribution to the Leitrim 2016 Commemoration.

Science Week 2016

Special Science Week Events organised with local primary and post-primary schools, included:

- Deadly Moon drawing workshops, held in Drumshanbo and Manorhamilton Libraries (Total of 71 and 90 students attended respectively)
- True Physics workshops, held in Manorhamilton Library (Total of 145 students attended)
- Fitness Challenge Workshop, held in Ballinamore Community School (Total of 150 students attended)

Library Ireland Week 2016

- A number of libraries delivered demonstrations on the various online resources available at the library, including a demonstration to the Foróige group in Mohill Library.
- Mohill Library marked 20 years with a wonderful birthday celebration, which included music, refreshments and birthday cake!
- Carrick Library hosted an exciting Bunnyhop show with children from Leitrim Village School.
- Award-winning author Dave Rudden presented workshops in Ballinamore Library (136 children from local schools attended.)
- Local author Gerry Boland facilitated writing workshops for children aged 10-11.

Class Visits

Schedule of class visits by local pre-schools, primary and post-primary schools continued in Branch Libraries across the county.

Local Studies - 'Item of the Month'

Ballinamore Library presented an oral history recording featuring Johnny Mulhern, who spoke about attending Corracloon National School and of knowing Seán Mac Diarmada. Recorded in 1981.

Fire Service

Building Control

- Received 1 Opt Out commencement notices (valid), 1 Short Commencement notice (invalid), 1 Seven Day notice (valid)
- Received 3 Disabled Access certificates, processed 1 Disabled Access certificates
- Received 3 Fire Safety Certificate, processed 1 Fire safety Certificate

A number of BC inspections were carried out.

Health & Safety

Work was completed on noise assessments in our five fire stations (28th – 30th November).

Fire Stations

Manorhamilton

- Assessment of site for fire station in Manorhamilton is ongoing and report approved by Chief Executive.

Drumshanbo

- Preparatory works are ongoing with regards to proposed extension of fire station and submission will then be prepared for capital funding to the Department.

Ballinamore

- A report on the condition of the existing station was completed by Housing Technical Staff followed by on site review to assess proposals. Discussions are to take place with the National Directorate to review possible funding of the alternatives.

CAMP Outstation equipment

The installation of outstation equipment was completed in all stations.

Major Emergency Management

SACFO attended MEM regional Sub Group meeting in Donegal on 11th November. Two Circular Letters were received from the National Directorate in relation to 'Winter Ready' campaign.

Training – October 2016

Our fire service personnel completed the following training courses during November 2016

- MEM national conference in Athlone – CFO and SACFO
- Senior Fire Officer seminar in Tullamore – all senior officers
- Competency Based Interview training - CFO

Road Based Incidents – Leitrim

A review of LCC road based incidents in Leitrim from 2015 onwards is taking place with a view to updating our Council policy.

Cross Border Emergency Management Group

A meeting of our Cross Border Group was held in the Council Chamber in Carrick-on-Shannon on November 9th, updating progress achieved on our current Business Plan.

Long Service Awards

Four fire service personnel attended Long Service Awards in Dublin – two with 30 year's service, Finian Joyce, John Conway and two with 20 year's service, Michael Quinn and Michael Duignan.

Civil Defence

- On 9th November a number of Volunteers attended the Annual Civil Defence Officers Training and Education Conference in Athlone. Presentations were delivered by a selection of international speakers on a variety of topics.
- On the 12th November a Volunteer completed the recently introduced First Aid Responder Instructor qualification at Civil Defence Headquarters.
- On the 13th November Volunteers participated in the National Radiation Exercise. Soil, vegetation samples and background Radiation readings were collected in all Local Authority areas and delivered to the Radiological Protection Institute.
- On the 26th November the Civil Defence Officer attended the launch of the Civil Defence Small Unmanned Aircraft Team (Drones). These Teams will be based in each Region and will respond to requests for aerial video and photographic images at incidents in all Local Authority areas.
- On the 26th November a number of Volunteers participated in Avian Flu training with the Department of Agriculture. These Volunteers will be available to assist the Department in the event of a suspected outbreak of Avian Influenza where Bird carcasses may need to be recovered from lakes or rivers.
- Assistance was provided during the month to the Environment Section in order that the lake water sampling programme could continue.

Signed: _____



Frank Curran
Chief Executive

Date: 13th December 2016