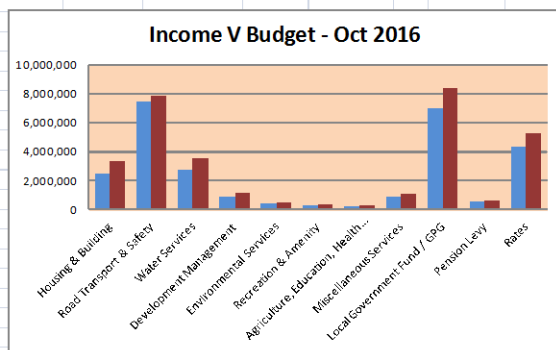
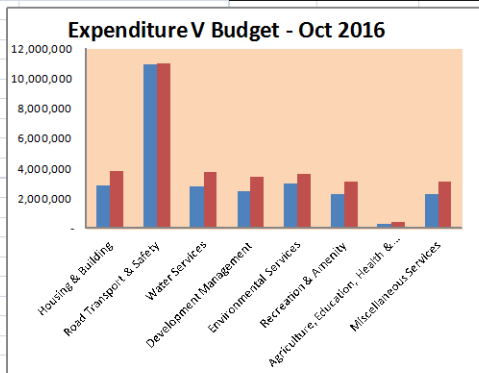


Monthly Management Report (for the period 1st January, 2016 to 31st October, 2016) prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014.

Finance & Water Services Directorate

October 2016 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY October 2016 - FIGURES)

	EXPENDITURE				INCOME				NET	
	Expenditure €	Adopted Full Year Budget €	% Budget Spent	Budget Remaining €	Income €	Adopted Full year Budget €	% Budget Raised	Budget outstanding €	Actual Overall Surplus/ (Deficit) €	Fav/(Unfav) €
A Housing & Building	2,889,798	3,814,105	76%	924,307	2,484,598	3,347,747	74%	863,149	(405,200)	61,158
B Road Transport & Safety	10,928,911	10,976,359	100%	47,448	7,473,968	7,832,186	95%	358,218	(3,454,943)	(310,770)
C Water Services	2,819,624	3,703,448	76%	883,824	2,697,278	3,564,213	76%	866,935	(122,346)	16,889
D Development Management	2,496,158	3,395,267	74%	899,109	654,446	1,152,938	74%	298,492	(1,641,732)	600,617
E Environmental Services	2,994,241	3,596,984	83%	602,743	407,910	467,320	87%	59,410	(2,586,331)	543,333
F Recreation & Amenity	2,276,372	3,162,891	72%	886,519	228,094	297,500	77%	69,406	(2,048,278)	817,113
G Agriculture, Education, Health & Welfare	328,132	425,522	77%	97,390	195,516	264,502	74%	68,986	(132,616)	28,404
H Miscellaneous Services	2,285,182	3,124,950	73%	839,768	883,699	1,073,837	82%	190,138	(1,401,483)	649,630
LG Local Government Fund / GPG	-	-	0%	0	6,990,979	8,370,659	84%	1,379,681	6,990,979	(1,379,681)
PL Pension Levy	-	-	0%	0	527,020	623,805	84%	96,785	527,020	(96,785)
RA Rates	-	-	0%	0	4,326,185	5,204,620	83%	878,635	4,326,185	(878,635)
	€27,018,418	€32,199,526	84%	5,181,108	€27,069,693	€32,199,527	84%	5,129,834	51,275	51,274



MAIN POINTS AS AT END OF October 2016

- * ALL FIGURES CONTAINED HEREIN ARE OCTOBER 2016 PRELIMINARY FIGURES & ARE SUBJECT TO CHANGE PRIOR TO Q3 EU/INF EXPENDITURE REPORTS TO BE SUBMITTED 20/11/15.
- * Water Expenditure in line with income from Irish Water.
- * Miscellaneous Income ahead of Target due to higher than budgeted NPPR Receipts.

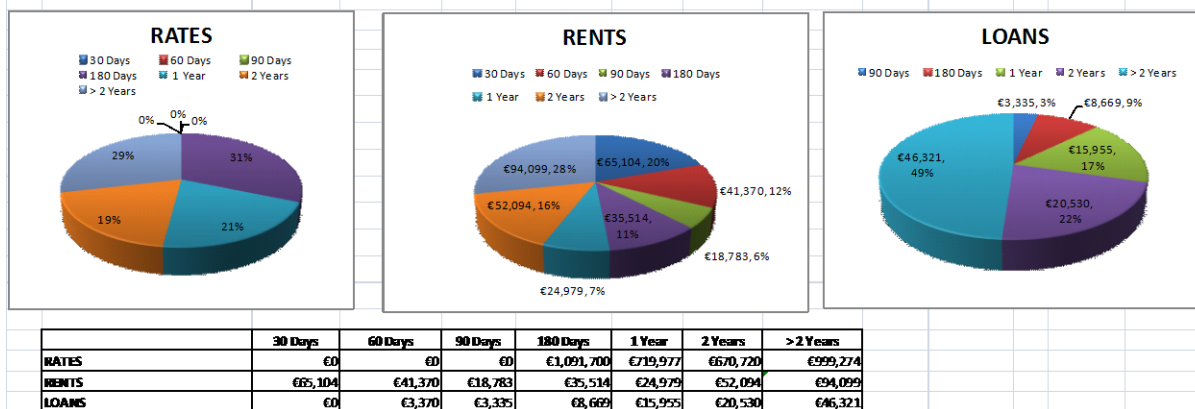
October 2016- Recourse to Overdraft

No. of Days in Overdraft during October 2016	0	Interest Incurred	€0
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October 2016 - Collection Rates

	€			%			COMMENTARY
	Oct-16	Oct-15	FY 2015	Oct-16	Oct-15	FY 2015	
Housing Rents	1,677,485	1,556,958	1,878,709	84%	83%	86%	Collections up on 2015 in line with increased rents Collection down on 2015 Collections down on 2015 in line with reduced installments
Commercial Rates	3,731,055	3,822,214	4,226,300	68%	68%	79%	
Housing Loans	136,320	153,856	181,651	57%	58%	65%	

October 2016 - Aged Debt Analysis



Water Services

Operations Update

Maximo:-Asset Management

- The month of October saw 66 issues raised on Maximo, IW Asset Management System.
- 47 related to water and 19 related to waste water.
- There were 20 Bursts / Leaks detected and repaired.

Water Conservation:

The Unaccounted for Water is 55.8%.

The Following District Metered Areas require Water Conservation / Leak Detection.

DMA Name	DMA Code	Total Nett Inflow m3/day	AFW Total m3/day	UFW Total m3/day	Percentage UFW %
Carrick on Shannon Town	1700_TEMP_005	1956.30	798.533	1157.76	59.181
Corraleeahan Scheme	1700_TEMP_010	316.505	80.065	236.440	74.703
Dromahair PWS	2700MA045	694.737	233.69	461.047	66.363
Glenade WTP to Fertagh Res	1700MA007	229.900	56.151	173.749	75.576
Gowel to Kilnagross	1700MA003	244.2	44.406	199.764	81.814
Leckaun & Fivemilebourne	2700MA010	252.000	86.407	165.593	65.712
Manorhamilton PWS	1700MA005	1108.000	731.462	376.538	33.984
Mt. Campbell to Jamestown	1700MA058	221.000	61.141	159.859	72.334
Point X to Drumkeeran	1700MA046	53.500	3.551	49.949	93.363
Point X to Manorhamilton	1700MA001	126.100	32.494	93.606	74.232
School Road Black Road	1700_TEMP_007	101.000	11.404	89.596	88.709
Toomans to Gortfadda	1700MA022	494.800	144.600	350.200	70.776

Capital Update:

North Leitrim Regional Water supply Scheme (Project No. 1000390)

The contract for the Moneyduff WTP Extension has now been signed and EPS Ltd has been contracted by Irish Water to undertake the works. The commencement date was the 26th October, 2016. A shadowing period of our Operations Staff by the Contractor's Staff takes place for 30 days up to 25th November, 2016. Thereafter the

Contractor takes full control for 1 Year Design Build and Interim Operate Phase plus a further 1 year Operate/Commissioning phase. The contract sum is €3.84 million.

Extension of Supply to Rossinver and Kiltyclogher (Project No 10014315)

Ward and Burke Construction Ltd were appointed and works commenced on site on 20th June, 2016. Work on the Kiltyclogher 6.5Km rising main is substantially complete. The mechanical and electrical fit out of the new pumping station at Coolodonnell will be fully complete by Friday 11th November, 2016. The new supply to Kiltyclogher will be made live on 16th November and following the successful monitoring of the supply the Boil Water Notice will be lifted with the approval of the EPA and the HSE the following week ending 18th November, 2016.

The works on the new distribution main to Rossinver (4.5Km) has commenced and is approx 75% completed. A road closure is required for two weeks from 1st November to 15th November, 2016 on the R282 from Coolodonnell to Rossinver to allow the safe construction of open cut trenches for pipeline. Overall the works are scheduled for completion by the end of the year.

Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734

& Mohill Wastewater Treatment Plant Upgrade Project No 10000735

- All required Planning Permission granted by Leitrim County Council.
- The Design and Tender Documents were approved by Irish Water. Irish Water invited Tenders on 4th May, 2016. Unfortunately only one complete tender was received by Irish Water from 6/7 companies invited to tender. Irish Water has re-tendered this project with a closing date for receipt of Tenders the 12th December 2016. Arrangements for the site inspections by Contractors is Wednesday 9th November, 2016.
- Commencement of the works on site is now likely to be February 2017.
- The all in cost of this project is currently estimated at €2,009,931. incl VAT.

Minor Capital Works

The total cost of all Projects Approved to date is estimated to be in excess of €2.5million

- **Energy Efficiency Programme** – Carrick on Shannon Water Treatment Plant is selected as a pilot project to examine the energy usage and efficiency at this facility. Mr. W. Moynihan is Project Manager in Irish Water and J.B.Barrys Consulting Engineers has been engaged as ER on this project. An initial site meeting has been held and a data gathering exercise has to be completed by the Council to inform the issues.
- **Process Optimisation and Control Programme**
(Level sensors and SCADA telemetry at 10 No. drinking water reservoir sites)
Ryan Hanley Consulting Engineers have been appointed and the scope of the works has been extended to include other items required at these sites.
Ryan Hanley Consulting Engineers has now produced Draft contract documents for procurement by Irish Water of a Contractor to undertake these works. It is anticipated that Irish Water will go to tender on this project in the next couple of months.
Approximate Estimate: €91,400
- **DMA Programme**
(Upgrade and complete the District Metering Structure on the networks in Co. Leitrim). This project is progressing well and is on target for commissioning and completion early December 2016.
Contract cost: €518,000.

- **Killenna Watermain Replacement** (2km) is approved and included in the minor capital programme. Tender documents were issued to the market on 20th October, 2016 and we await the appointment of a Contractor by Irish Water. **Estimated cost: €100,000.**
- **Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP Upgrades.**
Nicholas O’ Dwyers Consulting Engineers appointed by Irish Water to prepare contract documents for these process optimisation works. Planning permissions for the various works was granted in June, 2016. Irish Water has invited tenders and site visits have taken place. The closing date for tenders was extended to 31st October, 2016. Following procurement of a Contractor by Irish Water we expect that works will commence early in the New Year. **Estimated Cost: €270,000.**
- **Inline UVT and Crypto Samplers.**
Coffey’s Water Ltd. has been contracted to install inline UVT and Crypto monitors at two Water Treatment Plants in Leitrim at Carrick on Shannon and Moneyduff as part of a larger regional project. Works at the Moneyduff WTP are completed and Carrick on Shannon WTP is scheduled for next week. This contract also includes for a 12 month monitoring of raw and treated water at these plants.
- **Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000**
On 31st August, 2016 we were asked to revise and resubmit the tender documents. These documents are now with Irish Water CST and following their approval Tenders will be sought by Irish Water from their frameworks. As soon as the Contractor is appointed work will commence on the trunk main replacement.
- **Cast Iron Mains Replacement, Bridge Street, Carrick-on Shannon**
Work on the replacement of the old cast iron water mains in Bridge Street, Carrick on Shannon commenced on 27th September, 2016. The Contractor appointed by Irish Water, Source Civil Ltd, have also been engaged to undertake some work on surface water upgrade on Bridge Street by the Roads Department. The overall works are ongoing and are slightly behind on programme. The Contractor has indicated completion of all works by 9th December, 2016. The Contractor has been instructed to increase his resources to complete his works ahead of this date. We await his response.
The contract cost of circa €120,000.
- **Cast Iron Mains Replacement ,Ballinamore ,Mohill and Manorhamilton;**
Irish Water has now decided that these Minor Capital works will be procured by Shared Services from Minor Capital frameworks in the normal way and will not be attached as a variation to some existing capital project as earlier proposed.
It has now also been decided that the preliminary design and contract documents for the procurement of these works will be prepared by the Council in CaPO. The documents will be prepared with a view to proceed to construction of these pipelines in the Spring/Summer 2017.
- **New Cover to the flash mixers and flocculators in Carrick on Shannon water treatment plant estimate €50,000.**
EPS appointed as the Contractor and the prefabrication of these structures has been completed. There has been an issue causing delay with the steel fabrication. Work re-commenced on site on Monday 7th November and will be completed by the end of the month.
- A project to provide “**Filter Run To Waste**” at Carrick on Shannon has been approved by IW. EPS has received an order to carry out these works. Designs approved and works commenced on site on Monday 7th November and will take two weeks to complete by 19th November, 2016.

- **Other Projects recently approved under Minor Capital works**

Kinlough / Tullaghan – Glenade water Treatment Plant

1. Filter Run to Waste required. Tender documents to be prepared by CaPO Office for procurement of a Contractor by Irish Water. Outstanding
2. Irish Water has approved an ANB for Minor Capital upgrade of **Drumsna WWTP** to provide for optimisation of the treatment process. The works require the construction of a balancing tank and level sensor and linked communications to main pumping station. The estimated cost is €62,000. Design and tender document is underway by CaPO and will be submitted to Irish Water for procurement in due course.

Economic Development, Planning, Environment and Transportation Directorate

ECONOMIC DEVELOPMENT & PLANNING:

Local Enterprise Office (LEO)

Training

There continues to be strong demand for training, courses run during October include HACCP, Taxation and Vat, Which Social Media Network is right for my Business and Social Media Marketing.

Mentoring

There continues to be a strong demand for one to one mentoring.

Ireland's Best Young Entrepreneur

Applications for the competition closed on 14th October and a record number of 35 applications were received in Leitrim. These applications were assessed and shortlisted to 19 who were invited to attend a Bootcamp in November. Those not shortlisted have been offered a Start Your Own Business Training Programme.

Networking

The Border Region National Women in Enterprise Day took place on 19th October in the Radisson Hotel, Cavan with Special Guest Minister for Regional Development, Rural Affairs, Arts and the Gaeltacht, Ms. Heather Humphreys T.D. There were over 110 women in attendance at this event.

Online Trading Vouchers

A regional Trading Online Voucher workshop took place in the Abbey Hotel, Roscommon on 10th October with Minister Naughten and his officials from the Department of Communications, Climate Action and Environment as well as Industry giants Facebook, Google and SAP to offer expert advice to local businesses on how to successfully trade online. To date in 2016, 16 clients have received Online Trading Vouchers

One to one meetings

The LEO staff continues to meet with clients on a one-to-one basis to provide advice and signposting to supports.

Other

A request for tender to develop a Food Strategy document for Co. Leitrim has gone out.

Competitive Funds Projects USEFE

The second partner meeting on the Competitive Funds Project has taken place and updates are as follows: Recruitment has taken place for the Graduate Placement Programme and it is hoped that the matching of students with industry will take place shortly

A request for tender has gone out with closing date of 28th October for the audit and training elements of the Creative Connections Programme.

Student Enterprise Programme

School visits have commenced for the Student Enterprise Programme 2016/2017.

Economic Development

Local Economic Development Committee and Rural Development Programme

The LCDC met on October 19th and agreed details for the initial round of LEADER Rural Development calls. This was followed by a joint training session on Leader with the Independent Evaluation Committee.

HLAG

HLAG Workshop was held on 14th -15th October, 2016 in Carrick on Shannon.

Town and Village Scheme

Queries were answered in relation to the applications submitted. Outcome is now due in early November.

Purple Flag

Costings were put together on hosting the awards in 2017. A Survey was completed in relation to how Purple Flag could be further promoted by ATCM.

Renewable Energy

SECURE Project

- Presentation prepared for project meeting in November.
- Baseline of energy usage was prepared by Facilities Engineer.
- Budget estimates for May – November were prepared.
- Information on launch was circulated to Renewable Energy Group.

LARES Training

Staff from all USEFE Counties and Donegal took part in the three initial training sessions which took place as follows:

- Renewable Energy Policy, Resources and Conversion Technologies –13th October in Leitrim Council Offices
- Renewable Energy Utilisation in an Urban Environment –26th October in Leitrim Council Offices
- Planning and Implementing Community Engagement for Renewable Energy Strategies on 19th October in Mohill Enterprise Centre

District Heating System

An initial meeting with successful tenderers appointed by WDC was set up in Carrick on Shannon from 9th November.

Carrick on Shannon Christmas Festival

A number of meetings were held with Chamber of Commerce and the hospitality and restaurant sector to arrange the roll-out of a Christmas Festival to place. This included the following:

- Providing information on procurement required for Town and Village funding should it be awarded;
- Updating the schedule of What's On in Carrick-on-Shannon for Christmas 2016;
- Set up Sub-Committee to assist with a fundraiser on November 27th which will involve a Christmas Cook Off to defray some of the costs of co-ordinating the festival by the Chamber of Commerce;
- Looking at marketing opportunities and assisting with the selection of a Co-ordinator for the markets etc.

USEFE

- Meeting took place on the 5th October, 2016 in Athlone to discuss the USEFE partners working together on an EU TRINNO project to develop an action plan to investigate the viability of developing a regional food distribution hub in the region. All project partners were in agreement to proceed with this action plan.

- A USEFE Operational Group meeting took place on the 11th October, 2016 in Longford at which the USEFE Co-Ordinator provided a review of the USEFE project.
- A USEFE Operational Group meeting took place on the 25th October, 2016 in Longford which focused specifically on the Invest4Success event held on 3rd November, 2016 in Croke Park.
- USEFE Project Co-Ordinator was working extensively on organising the Invest4Success event in Croke Park on the 3rd November, 2016 in conjunction with project partners.

Tourism Development

The following actions have been undertaken throughout October, 2016 to facilitate the continued promotion of the tourism offering in the County

1. In partnership with Waterways Ireland we conducted a marketing and local awareness campaign on Experiencing Ballinamore with particular emphasises on the Blueway.
2. Designed and produced an Ezine focusing on the Angling product in Leitrim, the Ezine was circulated to a large database with the call to action to enjoyleitrim.com
3. Prepared an angling application for infrastructure, promotion and capacity building for the Ballinamore/Carrigallen area through the REDZ programme.
4. Attended the Flavours of Ireland event hosted by Tourism Ireland in London and met with GB Tour Operators.
5. The Marketing Sub Group of the LTGA met and discussed various initiatives including angling and conference tourism
6. Assisted Failte Ireland with the New Welcome Standard Initiative which included clinics in Leitrim Village to inform new and existing accommodation providers on the new standard.
7. Attended the Waterways Ireland partnership event in Athlone
8. SAINT – Attended the SAINT Partnership meeting and workshop in Derry with Leitrim SME.

Development Management

Unfinished Housing Developments / Taking in Charge

- Works are continuing within 9 estates across the county which obtained funding under the National Taking in Charge Initiative and also in relation to the a research project on development bonds. These works are due to be completed before year end which would allow these estates to be advertised for taking in charge.
- Works are also been undertaken in other developments where the Council retains cash deposits and is expected that these estates will also have commenced the formal taking in charge process by year end.

Pre-Planning

- The pre planning clinics continued during the month of October. The Clinic System operates on an appointment basis with the relevant Area Planner each Wednesday morning. 3 no. new pre planning consultations took place during October in addition to a number of other inquires which are dealt with through e-mail and phone.

Scheme to facilitate testing of Zero Discharge Wastewater Treatment & Disposal Systems in Co. Leitrim

- The closing date for receipt of completed application forms was the close of business on Friday 30th September 2016. A total of 25 applications have been received by the Planning Department and an assessment of the applications has now been completed with notifications issuing shortly to the successful applicants to proceed to formal pre planning consultations.

Development Management

- 14 no. valid planning applications were received in October. A further 3 no. applications were deemed invalid of which all have since had valid applications made on their behalf.
- 12 final decisions on planning applications were made during October, all of which were granted planning permission (11 no. relating to applications for permission and 1 application for retention. A request for further

information issued with respect to a further 8 no. applications, 6 no. of which all sought planning permission and 2 no. of which sought permission to retain.

- A major reorganisation of the historic planning application files held in storage from 1964 to present is ongoing by the administrative staff of the Planning Department. This project will result in a more efficient service being provided to customers and staff seeking to retrieve historic files for viewing purposes.

Forward Planning

- Work is continuing with regard to the Manorhamilton Land Use Strategy which was a specific action arising from “To the Waters and the Wild” REDZ Strategy.
- Work has commenced on a position paper for the implementation of the Vacant Site Levy in County Leitrim and on the 2 Year Progress Report for implementing the objectives of the County Development Plan 2015-2021.

Heritage

- 1 newsletter (Heritage Matters) was published during October. The newsletter advertised the closing date (November 18th) for applications to the GLAS Traditional Farm Buildings Grant Scheme and details of the Community Water Officer who covers Co. Leitrim. In addition, the newsletter notified interested stakeholders of various events being held over the coming weeks

Development Contributions Scheme

- A workshop was held with the Elected Members on Monday October 17th to discuss the Chief Executives Report on the submissions received to the draft Development Contributions Scheme 2016-2019 which had been circulated to the Members. A decision to make the Scheme is scheduled for the November bi-monthly meeting.

ENVIRONMENT:

National Inspection Program (DWWTS) – The Council are inspecting 28No DWWTS in 2016 and these inspections will take place during the summer months. We will be selecting these sites based on EPA Risk based methodology mapping across the Country. These DWWTS inspections have now all been completed. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works have been completed and re-inspections are requested.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2016 RMCEI Plan. The 2016 RMCEI Plan was submitted to EPA in January 2016.

CFRAMs – OPW and their Consultant Jacobs Engineering continue to work on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. The closing date for comments and observations regarding was Friday 23rd September, 2016.

ENERGY:

Leitrim County Council in conjunction with our Energy Consultants Retrofit Energy Ireland Ltd (REIL) lodged a Better Energy Communities 2016 Application on Friday 26th February, 2016 with Sustainable Energy Authority Ireland (SEAI). Works involved scoping a further project application for the 2016 SEAI Better Energy Communities Grant program with particular emphasis on the community facilities within Manorhamilton town and Carrick-on-Shannon town. Energy Surveys by REIL Specialist Energy Retrofit Ireland (Energy Consultant) were carried out on selected properties to meet SEAI requirements in Manorhamilton and Carrick-on-Shannon for proposed application to SEAI for funding. SEAI evaluated all applications within the Country.

SEAI announced on the 9th June 2016 that Leitrim County Council and its Beneficiaries would be awarded a **Grant of €691,903.78 total Eligible Costs** with Maximum Grant amount of €283,964.33 for this SEAI Project.

All works are now completed on this Project which included as follows:

- 43 no Local Authority Houses
- 3 no Private houses
- Bee Park Community Centre – Manorhamilton

- St. Clares National School Manorhamilton
- Drumboylan National School.

All works are currently under a strict inspection regime by SEAI at the moment on this project.

It was a huge challenge to get all works completed by deadline date of 14th October, 2016. All works were successfully completed and funding is currently been recouped from SEAI for this Project subject to their audit inspections.

ROADS:

- Area Road works Programme progressing in accordance with the adopted program
- Severe weather funding – progress in accordance with programme
- N16 Drummahon Realignment Scheme – Part 8 Consultation process ongoing
- N4 Embankment Failure at Carrick on Shannon – Contractor approved. Work to commence in November
- N16 Cornacloy Sradrine Phase II – Works ongoing. Estimated completion date March 2017
- Works at N4/R201 Junction at Masonite commenced

Rural Water Programme:

All group schemes that have been approved for funding have now been contacted and are progressing matters currently. The following are the schemes involved:

- Environmental and Public Health Compliance - Cornashamsogue GWS
- Enhancement of Schemes - Kilmaddaroe GWS, Antfield GWS, Drumaleague GWS, Drumkeelan GWS, Lismoyle/Coolcrieve GWS, Mohercregg GWS, Tarmon GWS
- Sewerage Schemes (where individual septic tanks are not a viable option particularly from an environmental perspective) – Hartley Cartown GSS

Housing and Community, Corporate Services, Culture and Emergency Services Directorate

HOUSING:

Housing Allocations

Offers issued to 31 st October, 2016	Offers accepted	Acceptance Rate	Offers refused	Refusal Rate	Awaiting Reply
86	51	60%	34	40%	1

New Tenancies created from 1st January 2016 to 31st October, 2016

Existing tenants transferred to alternative accommodation to 31 st October, 2016	New Tenants (1 st time allocation)
9	47

Traveller Accommodation Programme Targets – Progress Report at 31st October, 2016

Accommodation Type	2016	Outputs achieved at 31 st October , 2016
Group Housing Scheme – Existing	0	0
Service Block - Existing	0	0
Local Authority Standard Housing	1	8
Rental Accommodation Scheme (incl. renewals)	3	1
Long Term Leasing (incl. renewals)	2	0

Housing provided by Approved Housing Body under CAS Scheme		1
Housing Assistance Payment (incl new family formations)	4	0
Totals	10	10

Private Rented Inspection Programme

Overall target for delivery in 2016	No of inspections completed to 31 st October, 2016	% Complete
50	50	100%

Housing Grants

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

2016 Allocation					€409,695.00
01/01/2016 – 31/10/2016	GRANT	NO	VALUE		
PAID 2016	HGD	11	€113,972.00		
	MAG	11	€31,113.00		
	HOP	28	€112,671.68		
	TOTAL	50	€257,756.68	€257,756.68	
Approved not paid	HGD	8	€127,546.93		
	MAG	5	€14,388.85		
	HOP	21	€103,591.73		
	TOTAL	34	€245,527.51	€245,527.51	
Applications Rec'd Not Yet Approved	HOP	10	€30,000.00	Estimated	
	MAG	5	€12,500.00	Estimated	
	HGD	5	€30,000.00	Estimated	
	Total	20	€72,500.00	€72,500.00	
			Balance (Estimated)	-166,089.19	

Housing Capital

Energy Efficiency Works

Leitrim County Council has proactively sought to improve the Council's Social Housing Stock by securing funding from the Department under the Energy Efficiency Programme in addition to providing a level of match funding from the Council's own financial resources. The Programme has been particularly beneficial to upgrade older social housing stock. Following requests for proposals from the Department in March, the Council has made a submission to upgrade 153 units under Phase 1 energy efficiency works and 27 potential units for Phase II upgrade works at an estimated cost of €390,000 approx. The Council has received approval to progress with phase 1 works up to a total cost of €198,800; no allocation was received for phase 2 works. A Contractor has been procured under National Frameworks and the Council is now in the process of appointing this Contractor to undertake upgrades to the 153 units.

These will complete the energy upgrade works on all Leitrim County Council housing stock requiring Phase 1 energy works. The remaining 27 for phase 2 (External insulation) will be proposed for funding in 2017.

Sustainable Energy Authority of Ireland (SEAI) Better Energy Communities Area Based Scheme

A submission for grant aid was lodged under the SEAI Better Energy Communities Scheme for an extensive energy retrofitting project on 43 Council housing stocks in Manorhamilton and Carrick on Shannon during 2016. The submission also included for energy retrofitting to a further 4 Private houses consisting of Fuel poor and non-Fuel poor homes, a further 10 no Private homes which will be done in conjunction with the LEO office and a Credit Union Initiative Scheme and also 3 no Community beneficiaries projects consisting of a Community Centre and two number schools.

SEAI announced on the 9th June 2016 that Leitrim County Council and its Beneficiaries would be awarded a grant of €283,964.33 towards eligible costs of €691,903.78 total with under this SEAI Project.

Contractors were appointed to undertake this energy retrofitting works across a total of 7 contracts; all works and payments were complete and grants drawn down in advance of the deadline of 14th October 2016.

Voids

The Council made a comprehensive submission in February for maximum funding to continue the refurbishment programme of 32 housing units requiring significant remedial works including 3 dwellings classed as derelict.

In June 2016 the Council received confirmation from the Department of an allocation of €531,700 towards works on 29 void units. Works are progressing on the 29 houses under a number of different contracts with Contractors procured through eTenders and under National Frameworks. These works are progressing well with approximately 21 of the units complete and the remaining substantially complete.

In July the Council received confirmation from the Department of an allocation of €130,000 towards works on 3 derelict units. Tender Documentation was prepared by Housing Department and was advertised on eTenders, contractor is currently on site completing this project.

Also in July the Council made a submission to the Department to include an additional 7 no. houses in the 2016 Voids Programme and an additional 1 no. house in the Derelict Scheme 2016. Approval was received for the additional derelict house with an allocation of €40,000. This derelict house will be complete by extending the contract of the contractor already undertaking the works on the 3 derelict houses.

Approval was been received for these additional 7 Voids; Tender Documentation for these works was prepared by Housing Department and advertised on eTenders, a contract is about to be awarded to undertake these works.

In September the Council made a further submission to the Department to include an additional 4 no. houses in the 2016 Voids Programme. Approval for these additional 4 houses has been received, Tender Documentation was prepared by Housing Department and the works will be complete by extending the contract of the contactors currently appointed to existing Voids Contracts

In October the Council made a further submission to the Department to include an additional 8 no. houses in the 2016 Voids Programme and awaits approval of same. Approval for these additional 8 houses has been received from the Department.

When complete these works will return 52 units back to productive use, in what will be the most comprehensive void refurbishment in any one year therefore significantly reducing the Councils vacant properties requiring extensive repair and refurbishment works.

Disability Works in Council Houses

An Adaptation Works (Disability related) scheme for Council housing stock will continue to be funded by the Department in 2016 to facilitate the Local Authority in carrying out adaptation works for tenants to address mobility problems, primarily associated with medical need and disability related. The works will render the dwelling more suitable to the particular needs of the Tenant, with typical works including, depending on the individual circumstances, installation of level access shower, installation of rails in bathrooms, installation of ramp access to front/back doors, installation of oil heating systems or storage heating and associated works. The funding for these works is based on the provision of 90% funding by the Department with the remaining 10% to be funded by the Local Authority.

The Council made a submission in February following a call for suitable projects from the Department, identifying 17 suitable tenancies for proposed disability works costing an estimated €150,000.

In June the Council received confirmation of grant approval of €134,100 (90% funding) with €14,900 (10% from Council's own resources) totalling €149,000 to complete identified works. A contractor has been procured and is currently on site undertaking works at a number of these houses. The adaption works to the remaining 12 no. houses is also progressing.

In July tender documentations was complete by the Housing department for the extension of an existing house to provide accessibility for a tenant, this contract has been awarded, works are progressing with a completion date of end November.

All other works under this programme for 2016 will be minor in nature and will be completed by appointed contractor.

Acquisitions

3 no. family type houses were purchased in Carrick on Shannon in 2015. A building contractor was procured and is finalising works on these properties to return them to productive use. The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2015 – 2017, to date the Council has purchased / is engaged in purchasing circa 20 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2017.

Construction - Taobh Tire, Manorhamilton: This project to construct an additional 7 units of social housing has received Stage 2 approval from the Department and the Design Team can now proceed to Stage 3; detailed design and completion of tender documentation. A submission for Stage 3 approval will be forwarded to the Department in early November 2016. Approved construction costs have now been set at close to €1 Million. Construction works are anticipated to commence on site by early 2017.

Capital Assistance Schemes

Two properties in Carrick-on-Shannon were acquired by North West Simon in late 2015 / early 2016 through a Capital Assistance Scheme funded by the Department through Leitrim County Council. These properties are currently going through refurbishment contracts to be tenant ready in Q4 2016.

A further approval was received in February 2016 for a project led by St. Vincent de Paul Ballinamore for demolition of derelict properties and site preparation in Canaboe Terrace, Ballinamore and the construction of two family type two storey dwellings on the site. In July this project received Stage 2 approval from the Department and the Design Team can now proceed to Stage 3; detailed design and completion of tender documentation. A submission for Stage 3 approval will be forwarded to the Department in early November 2016. Construction costs of €276,486 were applied for and received along with an allowance of €5000 for local authority administration costs. Construction works are anticipated to commence in early 2017.

The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

Community:

Public Participation Network

- A total of 188 groups are registered with the PPN

Peace IV

- A series of clarifications on the plan were sought by various sections within SEUPB and the accountable department.
- A meeting with the SEUPB programme manager and Case Officer in Omagh to discuss details of the plan was held in October and a decision is expected by the end of November.
- The position of Peace Manager was advertised.

Floral Pride

- Awards night for Floral Pride took place on Tuesday 25 October in Manorhamilton. 20 prizes were awarded. There was an attendance of around 115.
- There was good coverage of the event in The Leitrim Observer.

Pride of Place

- Awards night will be in Belfast on Saturday 26 November.
- Certificates of participation were presented to the three entrants at the Floral Pride Awards evening.

Comhairle na nOg

- The 2016 AGM took place on Monday 17 October in Carrick on Shannon and all second level schools attended. There were around 95 young people present.
- National Showcase will take place in Croke Park on Thursday 24 November and will be attended by 15 members of the Comhairle.
- A short video on homelessness was completed with NUIG was launched and it was decided to show this at MD meetings in November.

Age Friendly

- A meeting of the Age Friendly Alliance took place at which it was decided to begin preparations for a new plan to cover the period 2017 until 2019.

Leitrim Sports Partnership

Get Ireland Walking Active Community Programme

Leitrim Sports Partnership in partnership with Get Ireland walking has set up six active community walking programmes around the County in Annaduff, Aughavas, Dromahair, Drumshanbo, Carrigallen, and Gortletteragh and the programme last 8 weeks. **Total Number: 91 adults**

Code of Ethics and Good Practice -Safe Guarding 1 & 2 Courses

We delivered two Safe Guarding One Workshops in September in Carrick on Shannon and Rossinver and one Safe Guarding Two Workshop in Carrick on Shannon in October. **Total Number: 34**

Sports Ireland Youth Leadership Award

The LSP identified the need to train transition years to link with their clubs/communities and lead programmes for younger children in their schools especially those not involved in mainstream sport. We have delivered four Sports Leadership courses in Ballinamore (15), Carrick on Shannon (23), Mohill (21) and St. Clare's Comprehensive Schools (24). **Total Number: 83**

Sports First Aid Course

We complete a one day Sports First Aid Course for Aughasheelin GAA club with six people attending and a First Aid course in Carrick on Shannon with 12 people attending. **Total Number: 18**

FÁS Sports Development Coaches

The 2 LSP Sports Coaches who co-ordinate and manage the delivery of the sports and recreational programmes in Leitrim Schools for the LSP have just completed coaching in 8 Primary Schools in Leitrim with 594 students participating on this programme. **Total Number: 594**

Mature Movers Dance Programme

Leitrim Sports Partnership has stated a 6 week dance programme with the ICA group in Annaduff (19) and the Carrick on Shannon Active Age group (22). The dance programme is social dancing programme, where all the participants get opportunity to learn to jive, line dance and traditional dancing and have a laugh in the process.

Total Number: 41

Community Coaching Programme

The Community Coaching Programme specifically targets unemployed or persons in part-time employment (males and females) living in the Leitrim area. There is two strands to this programme are sports and education and training. The sports coach training programme will include three sports, Soccer, Rugby and Athletics. It will also deliver accredited training in Occupational First Aid, Child Protection in Sport, Sports Ireland Active Leadership and Disability Awareness. The programme will also provide classroom based learning component and information through specialist professional guidance tutors on how to set up and manage your own business, enterprise opportunities, job readiness skills, personal development, building self esteem and self confidence. The coaches will also receive personal identification of progression options in employment, further education and training. We currently have 7 participants on this course. **Total Number: 7**

Ag Sugradh Le Cheile Programme

This programme is about parents and children playing together in tutor lead fun classroom activities and games during school hours or as after School programme. We held one workshop in Largy N.S. in September with 5 parents and 11 children participation in the workshops. **Total Number: 16**

Community Soccer Programme 2016

FARE Week Schools Participation

Football Against Racism in Europe Week took place in October:

- A classroom based interactive session using the Show Racism the Red Card DVD to educate about the issue of racism.
- Deliver a fun football coaching/PE session.

The following schools took part in the FARE week events: Leitrim Village NS, Kiltclogher NS, Dowra NS, Aughawillian NS, Largy NS, Ballaghmeehan NS, Ballinamore NS, Newtowngore NS. Over 170 students took part in all the workshops ran.

Club Futsal Programme

A 10 week programme running in the Mayflower Centre for u10's began in October with 3 clubs involved. Over 60 players are involved across the 6 teams registered.

Primary Schools Futsal Blitzes

The Primary Schools Futsal caters for boys and girls in 3rd and 4th class. The programme delivers a quality fast paced action packed game focusing on skill, speed and technique with the emphasis on fun and participation.

The Blitz Days ran in 5 centres in Drumshanbo, Dowra, Kinlough, Ballinamore and Manorhamilton with 11 schools taking part and over 220 children involved.

Post Primary Schools 1st Year Futsal Competition

Post Primary Schools Futsal Competition ran in Drumshanbo with 4 schools taking part with 60 participants involved. St. Clares Comprehensive will represent Leitrim in the Boys and Girls Connaught Finals in November.

Soccer Sister Club Development Programme

We started Soccer Sister Club Programme with Manor Rangers as part of our approach to promote and develop women's football in Leitrim. The Soccer Sisters Club Programme is for girls from 7-12yrs interested in starting playing football in a FUN environment. 22 Girls took part in this programme running over 6 weeks.

The Arts

Creative Frame- In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. A series of workshops and seminars have been organised.

Spark – Artist Tinka Bechert has commenced work with Prior PLM Medical as part of the 2016 Spark Programme.

Festivals and Events – 9 Festivals from across the County have been granted funding under the 2016 scheme

Artists in Schools – 4 Artists and schools attended a planning meeting ahead of the September term and are now commencing the 2016 Residencies and the initial facilitated planning meeting has taken

Artist in the Community – 4 artists were selected to work with 4 community groups across 3 municipal districts.

Drumshanbo Artist Studios – Artist Kate Wilson and writer Gerry Boland are continuing their Residencies

Leitrim Equation 4 – The Leitrim Equation DVD has been successfully launched and is now being made available in retail outlets.

Youth Theatre- Autumn/winter term is in place for 5 existing Youth Theatre groups in Manorhamilton, Carrick on Shannon and Carrigallen with a new junior group in Manorhamilton.

Literature – The Iron Mountain Literature Festival took place in October to full houses and received national press coverage. Leitrim Author Phil Byrne received the John McGahern award

Library Service:

Event Programming

A busy programme of activities took place in all branches across the county during the month of October, including Reading Group meetings, a Book Launch by the Carrigallen Writer's Group, I.T. classes, lectures, Spanish language

classes, craft activities including Knitting for the Team Hope Christmas Shoebox Appeal in Mohill Library, and Comhrá Classes in Kinlough Library.

Mohill Library hosted a very enjoyable visit by residents of Lough Errill Nursing Home, where they accessed the Sensory Room, and watched old music videos.

Highlights:

Leitrim 2016 Centenary Programme

- Conference - The County Library presented a very successful conference entitled Paths to Freedom, featuring lectures by RTÉ broadcasters Joe Duffy and Myles Dungan, along with historians Turtle Bunbury and Ian Kenneally, and criminal psychologist John O'Keeffe.
- Ballinamore and Carrigallen Libraries presented two 1916-related Exhibitions – “Buttons and Bows”, a piece of artwork created by Noel Coffey, Oak View Nursing Home, Belturbet and “Our Coin Mural”, presented by pupils from St Aidan’s NS, Bawnboy.
- 1916 Family History Day – A most interesting genealogy event took place in Ballinamore Library, organised in association with the Irish Family History Centre, which comprised of presentations on genealogical sources along with one-to-one consultations. The talks were attended pupils from Ballinamore Comprehensive School and members of the public.
- Lecture on Leitrim Politics 1912-1916 took place in Ballinamore Library.
- An Exhibition from Conradh na Gaeilge was also held.

Writer’s Event:

Leitrim County Library, in association with Creative Frame, Leitrim County Council, and Words Ireland, hosted a hugely engaging event for aspiring writers in Ballinamore Library 22nd October, 2016. The presentation featured writers from the region, speaking about their experiences, including Michael Harding, Brian Leyden, Monica Corish and Gerry Boland. Over 70 participants attended.

Children’s Book Festival 2016

Children’s Book Festival is a celebration of books and reading, which takes place during the month of October. This is a major highlight of the Library calendar, and plays an important part in raising awareness and usage of Children’s Services.

Special CBF Events organised with local primary schools, included:

- Sound Therapy Workshops, held in Kiltyclogher, Carrick-on-Shannon and Manorhamilton Libraries
- History Live in Manorhamilton Libraries

Other activities included:

- Halloween Mask-making workshops were held in Carrick-on-Shannon and Mohill Libraries
- Halloween Storytelling events took place in Mohill, Kinlough and Carrigallen Libraries
- Autumn Craft Activity and Storytelling in Carrigallen Library

Class Visits

Schedule of class visits by local pre-schools, primary and post-primary schools continued in Branch Libraries across the county. Carrigallen Library hosted a visit by Junior Cert English class students and their teacher, while Ballinamore Library presented information to a group of History students from Ballinamore Comprehensive School.

Summer Stars Reading Programme 2016 - Awards Ceremonies

Awards ceremonies for our very successful Summer Stars Reading initiative took place in Branch Libraries during October, with guest speakers presenting the awards.

Local Studies - 'Item of the Month'

Ballinamore Library displayed a framed document titled 'Leitrim Roll of Honour 1966 – 1967 Farmers' Rights Campaign'.

Fire Service

Building Control

- Received 3 Commencement Notices (all valid), 3 Opt Out commencement notices (all valid), 1 Short Commencement notice (valid)
- Received 0 Disabled Access certificates, processed 1 Disabled Access certificates
- Received 1 Fire Safety Certificate, processed 1 Fire safety Certificate

Annual Licensing

A number of licensing inspections were carried out and recommendations issued to the Court.

New Class B Fire Appliance

Manufacturer is awaiting delivery of chassis. Construction to commence shortly afterwards and delivery of new Class B appliance expected by Q2 of 2017.

National Fire Safety Week

We delivered a successful programme of events for National Fire Safety Week in October 2016 including Primary Schools programme, talks to Active Age Groups, distribution of fire safety leaflets, fire safety packs, smoke alarms and testers to the public. We took part in the National Directorate campaign to post fire safety messages online using the Council's social media accounts. Fire safety information was also posted to the Council's website.

CAMP Outstation Equipment

The installation of outstation equipment was completed in four stations –the installation in the remaining station will be completed before end of November, 2016.

Major Emergency Management

Attended MEM Regional exercise in Sligo on 25th October based on a rail incident.

Road Safety Authority – First Response Video

As the final part of the development of the new Junior Cycle short course on Road Safety, it was decided to produce a video outlining the role of all the emergency services at an RTC. Each emergency service had to provide a representative to record the contribution of each service. I attended this video recording work and delivered the fire service input. This course will be rolled out to all secondary schools starting from September, 2017.

Road Based Incidents – Leitrim

Commenced a review of Leitrim County Council road based incidents in Leitrim from 2015 onwards with a view to updating our Council policy.

Cross Border Emergency Management Group

Preparing for next meeting of the group to be held in Carrick-on-Shannon on November 9th. Updating progress achieved on our current Business Plan.

Civil Defence

- On 2nd October an Ambulance and two 4x4 Vehicles provided First Aid cover during the Tour De Breifne charity cycle. The cycle route covered a distance of 100Km through Leitrim and Cavan.
- On the 18th October the Civil Defence Officer delivered a presentation on Civil Defence to members of the AILG (Association of Irish Local Government) at a training day in Birr.
- On the 22nd October the Civil Defence Officer delivered a presentation on Civil Defence to members of the AILG at a training day in Sligo.
- On the 22nd Oct a number of Volunteers took part in a visit to the Irish Coastguard Station at Malin Head where staff members provided a brief on Coastguard operations.

- Assistance was provided during the month to the Environment Department with lake water sampling.

Signed: _____

Frank Curran
Chief Executive

Date: 11th November, 2016