



An Roinn Turasóireachta, Cultúir,
Ealaíon, Gaeltachta, Spóirt agus Meán
Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media



2021 Decade of Centenaries Programme: Leitrim County Council Grant Scheme

'Local Legacies 1921/2021' – Part B: Artistic and Creative Strand

Background:

Leitrim County Council, in association with the Department of Tourism, Culture Arts, Gaeltacht, Sport and Media wish to develop a programme of events to mark 2021 commemorative events around the county.

Funding is now available to support **artists and creatives** in delivering community-led commemorative initiatives. Artists and Creatives are invited to submit a funding application which will interpret historical events and provide a platform to encourage reflection and consideration of the issues, both past and present.

What is the purpose of Leitrim County Council's grant scheme?

The key objective of the Fund is to provide support to artists and creatives for activities/projects that will contribute to 2021 commemorations in County Leitrim. The Fund is being administered by Leitrim County Council and the aim is to support artists and creatives in 2021, in developing initiatives which will commemorate this complex and challenging period in our history and will also allow for advance planning of commemorative initiatives for 2022.

Criteria

The following must be demonstrated:

- The extent to which the proposed initiative will reflect upon local connections to the significant historical events that occurred a century ago in County Leitrim.
- The extent to which the proposed initiative demonstrates quality, innovation and creativity.
- The extent to which the proposed initiative demonstrates sensitivity and respectful remembrance and reconciliation.
- The extent to which the proposed initiative is unique, interesting and likely to make an impact.
- The potential scope of the initiative within the local authority area and anticipated target audience
- The total cost of completing the proposed initiative.
- Any additional supports and funding that may be required and have been secured from relevant stakeholders/other organisations.
- The feasibility of project completion within the timeframe allocated.

What Funding amounts are available?

In 2021 the total available funding for Artistic and Creative projects is **€15,000**. The level of funding will be dependent on the number of applications received and it may be necessary to set a cap on funding amounts granted to individual projects.

Fund amounts will be assessed and allocated on the basis of requirements of the project and will be directly related to the above criteria. Leitrim County Council's 'Decade of Centenaries' Committee will assess and evaluate each application and make a decision regarding funding approval.

Conditions of Funding:

COVID-19 Public Health Protective Measures

All initiatives and activities funded from this allocation must adhere to all of the public health advice and guidance, laid down by the HSE and the Government, with regard to the COVID-19 pandemic.

Who is eligible to apply?

The fund is open to Artists and Creatives who intend organising community-based events/activities in 2021. To be eligible for funding, the event/activity must be based in County Leitrim and expenditure must be incurred and claimed by **Friday October 29th, 2021**.

There is no guarantee of funding for events/projects which achieve the minimum eligibility criteria. The fund is limited, and eligible applications will be evaluated on a competitive basis.

Please note:

All applicants/organisations must be tax compliant in order to qualify for grant payment. Where Artists/Creatives are tax exempt, evidence of this must be supplied.

All applicants/organisations must provide their bank account details as part of the application process.

Leitrim County Council will only consider one application per project.

Suggested Themes

Without being prescriptive, a number of broad themes are outlined below which may to assist in the development of commemorative initiatives in 2021. This is not an exhaustive list and other ideas and suggestions are welcome.

- Online initiatives, such as films, podcasts, exhibitions, performances, etc.
- New artistic commissions by artists/creatives from all backgrounds and genres;
- Artist/Writer/Poet-in-residence programmes, that can bring the rich store of literature relating to the county to life for new audiences and highlight the importance of this material;
- Creative writing programmes;
- Art initiatives/installations
- Creative initiatives designed to support engagement with older people, women, new communities and young people.

It will be expected that all initiatives will connect in an appropriate, inclusive, respectful and non-partisan way with the Decade of Centenaries Programme and will be aligned to

the principles and guidance published by the Expert Advisory Group on Centenary Commemorations.

Ineligible Activities

The following activities are not eligible for funding

- Provision or maintenance of memorials, plaques, busts, or statues;
- Hiring or purchase of replica weapons or uniforms;
- Production of commemorative medals or pins;
- Spend on alcoholic beverages, fines, penalty payments, legal cost, audit fees, financial consultancy fees and wages and salaries of consultants.

Both Leitrim County Council and The Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media must be publicly acknowledged in all communications and materials concerning activities supported from this allocation and should be tagged on any related social media activity.

How do I apply?

You should apply directly to Leitrim County Council. Only completed submissions received via the [approved application form](#) will be considered.

A signed version of the application must **be scanned and e-mailed** (with the appropriate signature(s) of the organiser) to pauline.brennan@leitrimcoco.ie You may also submit accompanying additional documentation with your completed application form as appropriate.

Applications for events/projects must be received by **4pm on Wednesday March 10th, 2021.**

If I am successful how do I draw down the Fund?

In order to receive payment, the successful applicant must complete and submit a short **Post Event Evaluation Form** (which will be supplied by Leitrim County Council) and provide the following:

- Evidence of expenditure for the event/project applied for in this application.
- Receipts for the full costs
- Note: Payment will be made to community groups and not to individual(s)

Funding not claimed by the agreed deadline will be cancelled.

How will I know if I have been successful?

Successful applicants will receive a Letter of Offer from Leitrim County Council. This letter will form the contract between Leitrim County Council and the artist/creative and will detail all conditions and requirements.

Acknowledgement

Once you have been notified that your application has been successful in receiving funding, you must ensure that your project is promoted as part of this initiative and appropriate guidelines and requirements to support this will be included with the letter of offer.



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APPLICATION FORM

2021 Decade of Centenaries Programme: Leitrim County Council Grant Scheme

'Local Legacies 1921/2021' Part B: Artistic and Creative Strand

All sections to be completed:

Amount Being Sought

€

SECTION 1 – All Applicants

APPLICANT DETAILS

Name of Artist/Creative

Address of Artist/Creative

NAME AND CONTACT DETAILS OF THE PERSON DEALING WITH THE APPLICATION

Name:	
Telephone:	
Email:	

DETAILS OF PROPOSED ARTISTIC/CREATIVE EVENT/PROJECT

Name of Event/Project:	
Location(s):	

BRIEFLY DESCRIBE YOUR EVENT/PROJECT

*Explain the rationale for its existence and how it will support Leitrim County Council's 2021 Decade of Centenaries Programme
(Keep to a maximum of 100 words max)*

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State the project theme(s) and how the event will connect in an appropriate, inclusive, respectful and non-partisan way with the 2021 Decade of Centenaries Programme.

**Capacity to Deliver.
Do you have contacts, connections that will facilitate this event/project occurring? (If so, please detail).
What structures are in place, who will oversee it etc.?**

SECTION 2 – For Event only

Date and Location of Event:

Outline how the event will adhere to Covid-19 public health advice and guidance, laid down by the HSE and the Government, with regard to the COVID-19 pandemic.

Target Audience for Event?

Please list groups, clubs, and associations as appropriate. (If you have a listing please attach and include in your application).

How will the event be promoted?

SECTION 3 – All Applicants		
Please give a breakdown of Event/Project Budget		
	Income	Expenditure
<u>Description</u>		
Total	€	€
Amount being sought	€	
Are you applying for other sources of public funding? (Please circle as appropriate)	Yes	No
If yes, please state the source and amount of funding.		

BANK DETAILS

Bank Details: **Must be completed by All Applicants.**

Bank Account Name: _____

Name & Address of Bank: _____

Bank Account No.:

Bank Sort Code:

Your Organisation/Group's VAT Registration No.: _____

Incomplete forms will NOT be considered.

Disclaimer – please read carefully.

It will be a condition of any application for funding under the terms and conditions of the Leitrim County Council –2021 Decade of Centenaries Programme that the applicant has read, understood and accepted the following:

1. Leitrim County Council shall not be liable to the applicant or any other party, in respect of any loss, damage or costs of any nature arising directly or indirectly from:
 - a. The application or the subject matter of the application.
 - b. The rejection for any reason of any application.

2. Leitrim County Council shall not be held responsible or liable, at any time in any circumstances, in relation to any matter whatsoever arising in connection with the administration of activities.
3. By submitting an application, applicants agree to the processing and disclosure of the applicant's information by Leitrim County Council, and to other third parties if required, for Fund administration, reporting, evaluation and audit purposes; and successful applicants further consent to the disclosure of this information (e.g. name of successful applicant, amount of award, event details, etc.) by these parties in connection with the marketing or promotion of the Fund. Leitrim County Council and the Department of Tourism, Culture Arts, Gaeltacht, Sport and Media are parties to a Memorandum of Understanding which reflects the terms of the arrangement between the parties and all such parties agree to employ appropriate measures to keep applicants' data safe and secure; to prevent its unauthorized or accidental disclosure, access or alteration; and to ensure that personal data will be processed only in accordance with the relevant provisions of the Data Protection legislation.

Declaration of Applicant(s)

We have read and understood the information and criteria applicable to the Fund and agree to comply in full therewith. I/we certify that all information provided in this application, and all information given in any documentation submitted in support of the application is truthful and accurate and that I have not applied to any other city / county council for funding for this Event. *More than 1 group member must sign the application.*

Signed: _____ **Date:** _____

Name: (in block capitals):

Signed: _____ **Date:** _____

Name: (in block capitals):

On behalf of: (organisation's name):

You should apply directly to Leitrim County Council